

Covid-19 Risk Assessment (Updated Apr 2021)

What are the hazards?	Who might be harmed?	Controls	What further action do you need to consider to control the risks?	Who needs to carry out the action?	When is the action needed by?
Getting or spreading coronavirus by not washing hands or not washing them adequately	Staff Pupils Parents/Adults bringing class members to class	Provide water, soap and drying - facilities at wash stations Provide hand sanitiser for the occasions when people can't wash - their hands Ask all to use hand sanitiser at provided sanitiser stations and to bring personal sanitiser with them	Put signs up to remind people to - wash their hands Identify if and where additional hand washing facilities may be needed If people can't wash hands, provide information about how and when to use hand sanitiser	All staff involved All users must take responsibility for hand washing, with parents of youngest class members assisting when needed	Ongoing and as directed by guidance



<p>Getting or spreading coronavirus in common use high traffic areas such as toilet facilities, entry/exit points to facilities, changing rooms and other communal areas</p>	<p>Staff Pupils Parents/Adults bringing class members to class</p>	<p>Identify: - areas where people will congregate areas where there are pinch points meaning people can't meet the social distancing rules areas and equipment where people will touch the same surfaces areas and surfaces that are frequently touched but are difficult to clean limiting the number of people in studios and common areas so that social distancing can be maintained put in place one-way systems to manage the flow of people and to allow social distancing to be maintained</p>	<p>Put in place monitoring and supervision to make sure people are following controls put in place, e.g. following hygiene procedures, washing hands, following one-way systems Anyone over age11 to wear masks or face covering Cleaning touch points between classes Put systems in place to track and trace all users so that records can be kept for the required 21 days</p>	<p>All staff involved All users must take responsibility for following instructions, with staff assisting youngest pupils</p>	<p>Ongoing and as directed by guidance</p>
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Les pas de ballet

		<p>designate different entry and exit points for different studios to minimise footfall outside studios</p> <p>leave non-fire doors open to reduce the amount of contact with doors and also potentially improve workplace ventilation</p> <p>advise parents and class members to bring minimal personal belongings with them and to arrive dressed and ready for classes</p> <p>provide an area for outdoor shoes near exits and entrances</p>			
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<p>Getting or spreading coronavirus by not cleaning surfaces, equipment and workstations</p>	<p>Staff Pupils Parents/Adults bringing class members to classes</p>	<p>Follow published guidance on cleaning and hygiene</p> <p>Identify surfaces that are frequently touched by many people</p> <p>Avoid sharing work equipment by allocating it on personal issue or put cleaning regimes in place to clean between each user</p> <p>Identify where you can reduce the contact with surfaces</p> <p>Advise all users to bring their own water with them</p> <p>Identify what cleaning products are needed and where they should be used .</p>	<p>Put in place monitoring and supervision to make sure people are following controls</p> <p>Cleaning touch points between classes</p> <p>Identify how you are going to replenish cleaning products</p> <p>Put systems in place to track and trace all users so that records can be kept for the required 21 days</p>	<p>All staff involved</p> <p>All users must take responsibility for following instructions, with staff assisting youngest pupils</p>	<p>Ongoing and as directed by guidance</p>
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		<p>Keep surfaces clear to make it easier to clean and reduce the likelihood of contaminating objects</p> <p>Provide more bins and empty them more often</p> <p>Provide areas for storage of personal belongings</p> <p>Clean any shared equipment regularly</p> <p>Advise all parents to supply any other equipment that may be needed in classes</p> <p>Do not allow the use of props in classes until guidance changes</p> <p>Ensure that dance shoes are worn for all dance classes and that outdoor shoes are worn on arrival</p>			
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		<p>Do not allow floor work in any classes</p> <p>Put in place arrangements to clean if someone develops symptoms of coronavirus in work</p>			
Contracting or spreading the virus by not social distancing	<p>Staff</p> <p>Pupils</p> <p>Parents/Adults bringing class members to classes</p> <p><small>COVID-19 - A RISK ASSESSMENT FOR THOSE FROM ASSOCIATED COMPANIES</small></p> <p><small>All users are required to carry out a full assessment (including activities associated with COVID-19 and operating work)</small></p> <p><small>This COVID-19 risk assessment provides advice and guidance to identifying, assessing and describing methods of controlling hazards and the implementation of such controls to all areas of the workplace.</small></p> <p><small>This risk assessment has been produced following HSE guidance and in compliance with all relevant national policies.</small></p>	<p>Follow HSE guidance on - social distancing</p> <p>Identify places where, under normal circumstances, unable to maintain social distancing rules and adapt routes and timings accordingly</p> <p>Identify how you can keep people apart, maintaining social distance</p> <p>This may include</p> <p>Limiting the number of people on site at one time</p> <p>rearranging studios and redesigning class content to allow for social distancing</p>	<p>Put in place arrangements to - monitor and supervise to make sure social distancing rules are followed</p> <p>Provide information, instruction to people to understand what they need to do</p> <p>Anyone over age 11 to wear face masks at premises</p> <p>Make sure the studios are marked out with social distancing boxes</p>	<p>All staff involved</p> <p>All users must take responsibility for following instructions, with staff assisting youngest pupils</p>	Ongoing and as directed by guidance



		<p>using marker tape on the floor -</p> <p>implementing and signposting</p> <p>one-way systems</p> <p>staggering start/end times</p>	<p>Provide space for emergency waiting, for example for when a child is not collected</p>		
<p>Poor workplace ventilation leading to risks of coronavirus spreading</p>	<p>Staff - Pupils</p> <p>Parents/Adults bringing class members to classes</p>	<p>Follow published guidance on ventilation</p> <p>Identify if you need additional ventilation to increase air flow in all or parts of your workplace</p> <p>Fresh air is the preferred way of ventilating opening windows and doors can help</p>	<p>Maintain air circulation systems in-line with manufacturers' recommendations</p>	<p>All staff involved</p> <p>All users must take responsibility for following instructions, with staff assisting youngest pupils</p>	<p>Ongoing and as directed by guidance</p>